

Monthly Meeting of Great Lumley Parish Council

Held on Tuesday 10th January at 6.30pm
Great Lumley Community Centre

Present:

Cllr Phil Heaviside (Chair)
Cllr Anne Lambton
Cllr Jeremy Whiting

Cllr Alan Bell (Vice Chair)
Cllr Carol McAllister

In Attendance: no members of the public

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| 1. | Apologies Apologies for absence were received from Cllr Hayley McAllister, Cllr Neil Banes & Parish Clerk Christine Colledge |
| 2. | Declarations of Interest Jeremy Whiting 6.2 |
| 3. | Public comments None |
| 4. | Minutes of the last meeting Minutes from the previous meeting held on 6 th December 2022 were agreed and signed. |
| 5. | Matters arising from the minutes Cllr Alan Bell wished to thank Councillor Hyleen Wood and Councillor Stuart Wood for their hard work and commitment to the Parish Council and the community centre during their time as Councillors. This was echoed by all present and their contributions to the successful reopening of the centre and its continued operation had been critical in re-establishing the centre again. The Parish Council wished them both well for the future. |
| 6. | Environment and Community 6.1 Lighting on rear car park of Haveli – Cllr Heaviside had been advised by John Laidlaw (not sure who he is) that a written agreement from the PC and MG Trust was required to ensure the installation of lighting is agreed by both parties and would negate any future potential legal issues. Action: Christine to draft letter from PC to MG Trust to agree to installation of lights and this to be sent to MG Trust for signing 6.2 Trees on Millennium Green – MG lease had been circulated to all Councillors. A discussion took place around the outstanding issues. The Parish Council feel unable to move this forward. Cllr McAllister asked Cllr Whiting what the main area of concern for the MG Trustees was. Cllr Whiting advised the MG Trustees felt they shouldn't be held accountable for the pruning of the trees as the trees were planted prior to the camera being installed. The needle found in the MG had escalated the serious nature of the ASB issue. Cllr McAllister asked how this can be moved forward to reduce ASB when issues are already reported by PCs and members of the public. The MG lease was open to interpretation regarding maintenance of the MG and Cllr Lambton suggested drawing up another document to outline expectations regarding the trees based on what it will look like in 20-40 years' time. Cllr Whiting reported a major piece of work had been undertaken in March 22, where trees were thinned out. All Councillors agreed the MG working parties do such great work, however acknowledged there was a bigger issue coming ahead in time as |

the trees continue to grow. Cllr McAllister asked what the MG Chair's objection was to the trees being lopped? Cllr Whiting felt it was an environmental issue, however it was pointed out this wasn't in the lease. Councillors would like a copy of the Deed of Trust from the MG Trust. **Action: Christine to request a copy of the Deed of Trust from MG Trust and a copy of the MG insurance policy, as the lease states we should have this annually.**

6.3 Festival 2023 – Cllr Alan Bell reported there had been no response from the request for volunteers to help run the Festival. Cllr Heaviside agreed to have another shout out for volunteers. It was agreed that the February meeting is deadline date for responses from volunteers.

6.4 Warm Space – The funding had now been received and a warm space is to be offered in the Community Centre from Wednesday 11th January, 2 to 4pm, with hot drinks and charging points available. Cllr Lambton agreed to design a poster and share on social media to promote the warm space.

6.5 EV Charging Points – Cllr Phil Heaviside reported there was no update.

6.6 Consultation Feedback – Cllr Bains was not in attendance to give feedback. **Action:** Cllr Heaviside to follow this up.

6.7 Asbestos on Allotments – Cllr Heaviside advised the Allotments had been in contact regarding low level asbestos board that has been tipped down the side of the Allotment fence. It will cost £300 plus VAT to remove and all present agreed to go ahead with the removal of the asbestos. **Action: Cllr Heaviside to arrange removal of the asbestos at a cost of £300 plus VAT.**

7. Community Centre

7.1 Groups – Cllr McAllister reported that Brownies had been able to recruit 2 new leaders, however they are required to undergo DBS clearance and complete training before they can take over the Brownie group. This will not be complete until end Feb/early March, therefore the Brownie group is on a hiatus until then. Cllr McAllister is working with the Caretaker to look at the rota for covering groups, as he works 24 hours per week and the groups including Saturday cover requires 26.5 weeks 1 & 3 of the month and 27.5 weeks 2 & 4 of the month (due to little treasures meeting week's 2 and 4). The option of Saturday cover continuing to be provided by Councillors in the short term would enable the Caretaker's hours to cover the groups Monday to Friday. There was also a discussion around using the key safe to allow groups access should it be required, as a short-term solution. Cllr Heaviside suggested a training matrix file should be set up to cover fire procedures, exits etc. should the key safe option be required. Cllr McAllister advised the Caretaker had asked for guidance with regards to maintenance jobs in the centre. Cllr Heaviside and Cllr Lambton advised only routine maintenance work could be carried out by a competent person. **Action: Cllr McAllister agreed to meet the Caretaker on Friday 13th Jan to discuss rota further.**

7.2 Asset Transfer – Cllr Phil Heaviside advised a meeting has been arranged with DCC for Monday January 23rd to discuss asset transfer. Cllr McAllister felt there should be Parish Council representation at that meeting, as ultimately it is the PC who will be responsible for the community centre following asset transfer. **Action: Cllr Heaviside to send details of the meeting to Cllr McAllister.**

