

# Monthly Meeting of Great Lumley Parish Council

Held on Tuesday 3<sup>rd</sup> September 2024 at 6.30pm  
Great Lumley Community Centre

**Present:**

Cllr Phil Heaviside (Chair)

Cllr Tim Robson

Cllr Jeremy Whiting

Cllr Anne Lambton

Cllr Mhairi Pugh

Ian Heaviside (Parish Clerk)

|                        |  |              |       |                 |        |      |       |                        |       |
|------------------------|--|--------------|-------|-----------------|--------|------|-------|------------------------|-------|
| 1.                     | <p><b>Apologies</b><br/>Apologies for absence were received from, , Cllr Carol McAllister, Cllr Neil Bains Cllr Alan Bell Cllr Norman Foster</p>   |              |       |                 |        |      |       |                        |       |
| 2.                     | <p><b>Declarations of Interest</b><br/>Cllr Jeremy Whiting item 6.1</p>  |              |       |                 |        |      |       |                        |       |
| 3.                     | <p><b>Public comments</b><br/>There were no public comments</p>  |              |       |                 |        |      |       |                        |       |
| 4.                     | <p><b>Minutes of the last meeting</b><br/>Minutes from the previous meeting held on 2<sup>nd</sup> July 2024 were agreed and signed.</p>   |              |       |                 |        |      |       |                        |       |
| 5.                     | <p><b>Matters arising from the minutes</b><br/>There were no matters arising.</p>  |              |       |                 |        |      |       |                        |       |
| 6.                     | <p><b>Environment and Community</b></p> <p><b>6.1 Millennium Green –</b><br/>The situation is ongoing and we are awaiting a response from The MGT to a recent letter setting out the Councils position</p> <p><b>6.2 Festival 2024</b><br/>The festival was completed satisfactorily with a good attendance despite weather issues</p> <p><b>6.3 Letter Head and Logo –</b><br/>Ongoing</p> <p><b>6.4 Millennium Green Play Area Improvements</b><br/>Ongoing</p> <p><b>6.5 Tree Maintenance to rear of Norwich Close Bungalows</b><br/>The issues need to be inspected and costs obtained</p> |              |       |                 |        |      |       |                        |       |
| 7.                     | <p><b>Community Centre</b></p> <p><b>7.1 Groups –</b> No changes to groups with the exception of the Craft Group who have gone elsewhere</p> <p><b>7.2 Asset Transfer –</b>Is now complete and Great Lumley Community CIC has been formed to manage the building on our behalf</p>   |              |       |                 |        |      |       |                        |       |
| 8                      | <p><b>Accounts - Summary of Income and Expenditure</b></p> <p><b>Parish Council Costs</b></p> <table> <tr> <td>Bank Charges</td> <td>24.45</td> </tr> <tr> <td>Salaries August</td> <td>706.40</td> </tr> <tr> <td>HMRC</td> <td>68.40</td> </tr> <tr> <td>Clerks Expenses August</td> <td>57.70</td> </tr> </table>   | Bank Charges | 24.45 | Salaries August | 706.40 | HMRC | 68.40 | Clerks Expenses August | 57.70 |
| Bank Charges           | 24.45  |              |       |                 |        |      |       |                        |       |
| Salaries August        | 706.40   |              |       |                 |        |      |       |                        |       |
| HMRC                   | 68.40  |              |       |                 |        |      |       |                        |       |
| Clerks Expenses August | 57.70  |              |       |                 |        |      |       |                        |       |

|            |   |          |
|------------|---|----------|
|            | Simpson & Parsons   | 2,555.69 |
|            | Clerks Expenses July  | 197.25   |
|            | Salaries July   | 715.40   |
|            | HMRC -  | 59.40    |
|            | CDALC   | 572.08   |
|            | Blackett Hart & Pratt   | 4,323.00 |
|            | Clerks Expenses June  | 59.01    |
|            | Jones Boyd(Durham)  | 90.00    |
|            | Salaries June.  | 703.20   |
|            | HMRC  | 71.60    |
|            | <b>Community Centre Costs</b>   |          |
|            | TotalEnergies   | 19.61    |
|            | DCC Business Rates  | 1,010.00 |
|            | Signtech  | 96.00    |
|            | Turner and Budd   | 23.26    |
|            | SEFE Energy   | 20.48    |
|            | Chubb Security  | 194.69   |
|            | TotalEnergies   | 18.71    |
|            | TotalEnergies   | 248.65   |
|            | SEFE Energy   | 124.14   |
|            | DCC Business Rates  | 1,010.00 |
| <b>9</b>   | <b>Personnel Sub Committee</b><br>A job description is required for the Centre Manager position<br>The Parish Clerks contract needs to be finalised together with pensions provisions<br><br>It was agreed to increase the working hours of the Parish Clerk by 4 hours per week to cover the increased workload connected with the Community Centre project.   |          |
| <b>10.</b> | <b>Councillor Reports – to receive updates on specific areas of responsibility:</b><br>There were minimal instances of crime or ASB in the village<br>Minimal issues with graveyards<br>Ongoing roads maintenance   |          |
| <b>11.</b> | <b>Planning applications</b><br>There were no planning applications to note   |          |
| <b>12.</b> | <b>Correspondence</b><br>Peterlee Fire Booked in for fire extinguisher services 3/9/24<br>MPLC Licensing - Touting for license payments<br>DCC Grant Offer letter £20,950 for QS service LWP have been instructed<br>CLS United Item on agenda for pitch hire<br>Susan Moore Traffic in Danelaw – responded that DCC Highways / Police would be a better option<br>Mazars Auditors Result of audit DCCNeighbourhood Budget Grant Offer letter £30.k from AB/AW historic budgets |          |
| <b>13.</b> | <b>Matters for information</b><br>There were no matters for information   |          |
| <b>14.</b> | <b>Next meeting</b><br>Tuesday 3 <sup>rd</sup> September 2024 at 1830 hrs   |          |

Signed:

Date:

Councillor

Great Lumley Parish Council